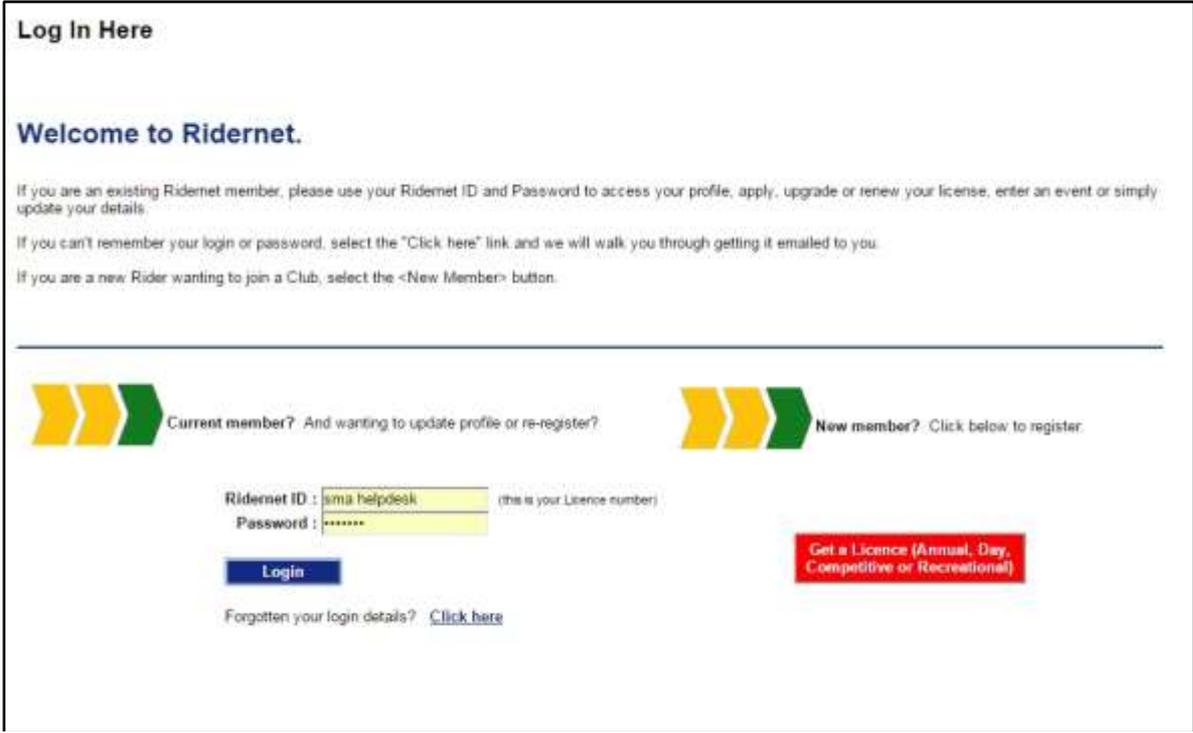


Applying For a NEW Licence User Guide

This user guide will walk you through all the steps required to apply for a new licence. In order to apply for a NEW licence, you first need to join a club. Select the following link:

https://osm-ma.omnisportsmanagement.com/Memberships/OSMMbr_Login.aspx

or type the text into your browser address bar.



Log In Here

Welcome to Ridernet.

If you are an existing Ridernet member, please use your Ridernet ID and Password to access your profile, apply, upgrade or renew your license, enter an event or simply update your details.

If you can't remember your login or password, select the "Click here" link and we will walk you through getting it emailed to you.

If you are a new Rider wanting to join a Club, select the <New Member> button.

Current member? And wanting to update profile or re-register?

New member? Click below to register

Ridernet ID : (this is your Licence number)
Password :

Get a Licence (Annual, Day, Competitive or Recreational)

Forgotten your login details? [Click here](#)

Click on the <New Member> button

Applying for a NEW licence can be done in 4 easy steps:

1. Go to 'Get a Licence'
2. Enter your details, state, club and licence type
3. Add or update your details and pay with your credit card

4. Once completed, a temporary licence will be sent to your e-mail to use until you receive your licence in the mail

Applying for a club membership

Note if your club is online, please select "Get A Club Membership". If your club is not online please skip to "Applying for a NEW licence"

1. Select your State, Discipline (as not all clubs offer all disciplines) and Club from the list of drop down options and select continue.
2. *If your preferred club does not appear, please contact your club as they have not set up their memberships.*
3. Select the membership category that applies to you and click on **<Continue>**
4. Add your name and other details. All fields marked with an * are compulsory. Click on **<Continue>** when all the details are there.
5. Check your details are correct prior to selecting the terms and conditions, privacy policy and communications options by ticking each box where required and click on **<Continue>**
6. If you have selected a family club membership, add the Ridernet ID (licence number) and name of other family members who have registered already. Click on **<Continue>** when done.
7. Select any club additional items and click on **<Update>**. The screen will reset adding the additional item order to the membership fee and then click on **<Continue>**.
8. At the payment page check the membership details and any additional items are correct. Only credit card payments are accepted.
9. Enter your credit card details and click on **<Continue>**. **Note: Do not hit the back buttons on your browser or keyboard until the transaction process has been completed, which can take up to 45 seconds. If you do, you may be charged for your purchase multiple times.**
10. When payment is successful, a receipt with the payment and membership details is displayed on the screen for you to print, if required. The receipt is also sent to the e-mail account listed in your profile. In addition you will receive an email with your Ridernet ID and a temporary password. The next time you log in to your Ridernet portal, you will be asked to change this password.
11. To apply for a licence, click on the button at the bottom right of the screen **<Now, go get a licence>**

Registration
Personal Details
Review
Extras
Payment
Confirmation

Thank You for completing your online registration with Blue Mountains MCC

We have emailed your receipt to you. If you want to, you can print it by clicking on [Print](#) below. Click on [Now, go get a Licence](#) to apply for a Motorcycling Licence.

Blue Mountains MCC MEMBERSHIP REGISTRATION

Your Payment Receipt

A.B.N. :
 Account Name : Dave Gibson
 Receipt ID : 1-1-24-28902-83974
 Association Name : Motorcycling NSW
 Membership Type : 2014 Senior Member
 Club Name : Blue Mountains MCC
 Membership Period : 01-Jan-2014 -> 31-Dec-2014
 Credit Card/Online Fee : \$5.00
 My RiderID : 400032
 Total Cost : \$85.00
 Total Amount Paid : \$85.00
 Card Type : MasterCard
 Card Number : 512XXXXXXXXX2348
 Approval Number : A-336771
 Today's Date : 19-Feb-2014
 Please Note : The card payment appears on your statement as **Sports Marketing Australia**

Registration						Fee
Blue Mountains MCC						\$60.00
Merchant	Product	Size	Color	Qty	Price	Total
Blue Mountains MCC	BMCC Cap	NA	Blue	1	\$25.00	\$25.00

[Now, go get a Licence](#) [Print](#)

Total amount paid includes processing fees and any optional registration extras and Riding Numbers selected during this membership registration process.

Applying for a NEW licence

Once you have an 'active' club membership or your club is **not online** yet, you can get a Licence for the first time by selecting "Get A Licence"

1. Enter your First Name, Last Name, DOB, Gender, Email address, State and Licence Type.
2. Select your club from the drop down list and enter your current club memberships details.
3. Select **<Get A Licence>**
4. Select **<Apply for an Annual Licence>**
5. Enter your details and select **<Continue>**
6. Select your preferred disciplines and select **<Continue>**
7. Upload accepted 'Proof of Identification' by clicking on **<Choose file>**. Once you chose a file (500kb file size limit) click on **<Upload file>**
8. If applying for a seniors licence, please add your Drivers Licence details.
9. Click on **<Continue>**
10. Add your medical insurance fund details and click on **<Continue>**
11. You are required to take a theory test and receive a pass mark of 92%. Information to assist you pass this theory test can be found in the Motorcycling Australia manual or on the Motorcycling Australia website. Page | 3
12. If you pass, click on **<Continue>**.
13. If you fail you have three more attempts and can log in and retry at another time.

10. Select the licence type that applies to you
11. Read the terms and conditions and check the box signalling that you agree.
12. If you are under 18, you will have to get your Parent or Guardian to enter their name into the box labelled Parent or Guardian and check the box showing they agree to you getting a licence.
13. An online transaction fee may be charged, please select that you agree to the charges and select continue.
14. A Family discount is applicable for more than one person attaining a licence in the same Calendar year within a family. Please add your family member's details and upload a scan of your Medicare card listing all of your family members. When done, click on the **<Confirm>** button and then click on **<Continue>**
15. If you do not have any family members to add, click on the **<Confirm>** button and then click on **<Continue>**
16. If you are applying for a competitive licence which has Riding Numbers available, the next screen will allow you to select a number (or numbers) for any classes you are interested in racing in. If this page does not appear, please contact your State.

Apply for Riding Numbers -						
Discipline / Level	Cost	# Range	Choice	Check #	OK?	Clear
Enduro/All Clubman	\$20.00	400 - 499		Check Number		Clear
Enduro/All Expert	\$20.00	300 - 399		Check Number		Clear
Enduro/All Masters	\$20.00	900 - 999		Check Number		Clear
Enduro/All Veterans	\$20.00	800 - 899		Check Number		Clear
Enduro/All Womens & Girls	\$20.00	700 - 799		Check Number		Clear
Enduro/Pro Classes	\$20.00	1 - 99		Check Number		Clear
Historic Road Race/Classic (Periods 1,2,3)	\$20.00	11 - 999		Check Number		Clear
Historic Road Race/Post Classic (Periods 4,5,6)	\$20.00	2 - 999		Check Number		Clear
Motocross/A & B Grade	\$20.00	11 - 999		Check Number		Clear
Motocross/C Grade	\$20.00	11 - 999		Check Number		Clear
Motocross/Historic MX	\$20.00	11 - 999		Check Number		Clear
Road Race/Senior	\$20.00	11 - 999		Check Number		Clear
Road Race/Sidecar	\$20.00	1 - 999		Check Number		Clear
Supermoto/Senior	\$20.00	1 - 999		Check Number		Clear
Track/Historic Track	\$20.00	1 - 999		Check Number		Clear
Track/Senior	\$20.00	11 - 999		Check Number		Clear
Track/Sidecar	\$20.00	1 - 999		Check Number		Clear

Total Riding Number Cost : \$0.00

17. To select a number, enter a number that is in the range shown into the "Choice" box and click on **<Check Number>**. If the number is available, the word 'Yes' will appear in the "OK?" box. If you change your mind, click on the **<Clear>** button to remove the entry. **Note: The selected number will be held for you for 24 hours. To get the number assigned to you, you must complete your purchase in that time or the number will be returned to the pool.**

	\$20.00	900 - 999	956	Check Number	Yes	Clear
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18. Select any optional state additional items and click on **<Update>**. The screen will reset adding your purchase. When done click on **<Continue>**
19. If you do not wish to select any Riding Numbers or additional items, click on **<Continue>**
20. Select any Endorsements you wish to add
21. At the payment page ensure to check the licence details and any additional items and Riding Numbers are correct. Only credit card payments are accepted.
22. Enter your credit card details and click on **<Continue>**. **Note: Do not hit the back buttons on your browser or keyboard until the transaction process has been completed, which can take up to 45 seconds. If you do, you may be charged for your purchase multiple times.**
23. When the payment is successful, a receipt with the payment and your licence details and temporary licence is displayed on the screen for you to print, if required.
24. Once completed, a temporary licence will be sent to your e-mail to use until you receive your licence in the mail

Your Temporary Licence

Licence Number: **400032**
Licence Type: **Senior National**
Licence Expires On: **28-Feb-2015**



Issued To: Dave Gibson
Address: 34 Park Avenue
Coffs Harbour, NSW 2450

DOB: 15-Oct-1959
State Controlling Body: Motorcycling NSW
Licence Period: 19-Feb-2014 --> 28-Feb-2015
Issued On: 19-Feb-2014

Note: This temporary licence expires 14 days from the above date.
You should have received your permanent licence by then.

[Home](#) [Print](#)

Motorcycling NSW
9 Parkes Street
Harris Park NSW 2150
Australia

Your Payment Receipt

A.B.N. : 18282898
 Account Name :
 Receipt ID : 1-1-199-2185-84929
 Association Name : Motorcycling NSW
 Licence Type : 2014 Senior National
 Licence Period : 19-Apr-2014 -> 30-Apr-2015
 Licence Number :
 Total Cost : \$273.99
 Total Amount Paid : \$273.99
 Card Type : MasterCard
 Card Number :
 Approval Number : A-656810
 Todays Date : 19-Apr-2014
 Please Note : The card payment appears on your statement as **Sports Marketing Australia**

License Type	Amount
Senior National	\$239.00

Merchant	Product	Size	Color	Qty	Price	Total
Motorcycling NSW	MNSW Leather Gloves	M	Black	1	\$9.99	\$9.99

Riding Number / Discipline / Level	Fee
956/Enduro/All Masters	\$20.00

Licence Total :	\$239.00
Riding Numbers Total :	\$20.00
Additional Items Total :	\$9.99
Family Discount :	\$0.00
Credit Card/Online Fee :	\$5.00
Total Amount Paid :	\$273.99